



Role Description

Privacy Commissioner

Position details

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| Title | Privacy Commissioner | | |
| Location | Brisbane, Queensland | | |
| Status | Governor-in-Council Appointment | | |
| Division | Office of the Information Commissioner | | |
| Reports to | Information Commissioner, who reports to the Queensland Parliament with oversight by the Legal Affairs and Safety Parliamentary Committee | | |
| Salary range | \$203,386.65 Total remuneration package Per Annum | Classification | SES Band 2.2 |
| Contact name | Natasha Olsson-Seeto | Contact number | 07 3305 5800 |

About the Office of the Information Commissioner

The Office of the Information Commissioner (OIC) is an independent statutory body with functions under the *Right to Information Act 2009* (RTI Act) and the *Information Privacy Act 2009* (IP Act). The OIC promotes transparency and accountability through greater access to information, balanced with privacy safeguards to protect Queenslanders from harm.

The OIC has oversight and support functions, to lead better practice improvements across the Queensland government sector through engagement, advice and assistance, while ensuring rights are protected and upheld, primarily through external review, complaint and audit functions.

The OIC regulates a diverse government agency sector across Queensland, including local governments, Queensland Government departments, public universities and Hospital and Health Services, statutory bodies and public authorities.

The OIC forms part of the integrity framework in Queensland together with the Crime and Corruption Commission, Integrity Commissioner, Queensland Audit Office, Queensland Ombudsman, Electoral Commission and Independent Assessor. The OIC also works with the Queensland Human Rights Commission to protect human rights of privacy and access to information.

The OIC values workplace flexibility and has a hybrid work model in place where all roles within our team can be worked remotely part of the time. Many of our people work part-time across the total 37.1FTE positions, including senior officer roles.

Vision

An informed Queensland that values and respects information rights and responsibilities.

Purpose

Building trust through transparency – we independently uphold and promote information access and privacy rights.

Objectives

The OIC strives to:

- Provide independent, timely and fair reviews of decisions under the RTI and IP Acts
- Assist agencies to adopt privacy by design and achieve compliance with the privacy principles
- Provide an independent, timely and fair privacy complaint mediation service
- Promote greater awareness of right to information and information privacy in the community and within government
- Improve agencies practices in right to information and information privacy

Values

Together with the Queensland Public Sector code of conduct, the OIC's governing values are set out below.

Respectful

We listen carefully to build understanding, find solutions and enable fair and transparent participation. We are inclusive in our approach and value our staff and stakeholders.

Collaborative

We value diversity and work together as one team to achieve better outcomes. We network and share with our peers, colleagues and academia to maximise our expertise and resources.

Focussed

We strive for excellence in service delivery and work to produce high quality and timely outcomes. We prioritise activities that have the greatest impact.

Innovative

We stay informed about our changing environment so we can effectively foster continuous improvement incorporating creative solutions for us and our stakeholders.

About the role

The Privacy Commissioner is a statutory position appointed by the Governor in Council under the *Information Privacy Act 2009*.

The Privacy Commissioner is one of two deputy commissioners within the OIC, and reports to the Information Commissioner. The Information Commissioner is an officer of the Parliament. The Privacy Commissioner is subject only to the direction of the Information Commissioner, and acts independently, impartially and in the public interest.

The Privacy Commissioner, together with the Information Commissioner and Right to Information Commissioner, appear annually before the Legal Affairs and Safety Committee of the Queensland Parliament to report on, and respond to questions, about performance based on the Annual Report.

Key responsibilities of the role

The Privacy Commissioner leads the implementation of the privacy statutory functions of the Information Commissioner, and will provide executive leadership, strategy and governance to the OIC, specifically:

- Provide strategic leadership and direction of the privacy functions of the OIC.
- Promote the adoption of, and monitor compliance with, the privacy principles set out in the IP Act.
- Manage strategies, structures and systems to effectively monitor and report on the overall performance of privacy complaint and advice services, and management of data breach notifications.
- Work effectively with regulated agencies to promote awareness of and ongoing compliance with privacy statutory responsibilities and ensure the legislative interface with the IP Act is appreciated and upheld.
- Maximise regulatory compliance and minimising regulated agencies risk exposure through a proactive and strategic approach to regulatory responsibilities.
- Maintain and share a contemporary knowledge of legal, policy, regulatory and technical developments to promote functional approaches to privacy management and information governance more broadly.
- Receive and decide whether to accept privacy complaints, in accordance with the requirements set out in the IP Act. Mediate accepted complaints where possible. Refer complaints not able to be mediated to the Queensland Civil and Administrative Tribunal where requested.
- Identify and report on topical and systemic issues to Parliament about the way personal information is dealt with, including about the adoption of new technology by government.
- Maintain and further develop a strong working relationship with key strategic partners to maximise our effectiveness in engaging with agency sectors and improving our collective resources for agencies and the community.
- Work with a range of key stakeholders across government and across sectors to form professional and robust relationships.
- Contribute high quality advice and collaborate with the OIC Executive Leadership Team to ensure that OIC functions and business systems operate efficiently and effectively to meet service delivery requirements within budgetary and resource constraints.
- Act independently, impartially and in the public interest in everything that the Privacy Commissioner does.

Qualifications/professional registration/other requirements

Appropriate tertiary qualifications including law, business and public administration will be favourably considered.

Role Fit

The essential requirements to perform the role include:

- Extensive knowledge, or ability to rapidly acquire knowledge, of contemporary privacy regulatory frameworks.

- Demonstrated ability to understand and respond to the opportunities and challenges of rapidly evolving technology and potential uses of personal data.
- Demonstrated ability to effectively, and impartially, engage with a broad range of stakeholders.
- Experience providing clear and authoritative regulatory advice to senior executive and chief executive officers, Parliament and other stakeholders.
- Demonstrated ability to make fair and balanced administrative decisions in the public interest within a regulatory environment.
- Experience practicing sound corporate governance, political impartiality and independence.
- Ability to lead, inspire and motivate a team of professionals.
- Well-developed and effective communication skills including public presentations to diverse audiences and interaction with news media.
- Experience and understanding of complaints management processes, including mediation.

How to apply

Apply in strict confidence online through www.ontalent.com.au/oic by midnight (AEST) Thursday, 9 September 2021.

Your application must include:

- **Covering letter** of no more than **two pages** addressing requirements under 'Role Fit',
- Current **Curriculum Vitae** of no more than **five pages**, and
- Completed **Application Form** with legible certified colour copies of identification

Probity Checks

As a statutory appointment, the *Queensland Cabinet Handbook* requirements include a range of suitability checks to be undertaken on potential nominee/s which include:

- Completion of a personal disclosure regarding conflicts of interest,
- A national criminal history search,
- Searches of the Australian Securities and Investments Commission's banned and disqualified register and bankruptcy index, and
- A review of the Queensland government lobbyist register, and other internet-based searches.

Further information

For further information, please refer to the www.ontalent.com.au/oic

Alternatively, for a confidential discussion please contact:

Natasha Olsson-Seeto or Courtney Chambers via oic@ontalent.com.au or 07 3305 5800.

More information on the Office of the Information Commissioner visit — www.oic.qld.gov.au.