

Role Description

Position Title Coordinator Operational Technology

Position Number ICT089

Purpose of Role

Lead a team to responsible for the operational technology activities of Council including the delivering Council's Smart City systems and platform.

Specific Responsibilities

Provide leadership, motivation, mentorship and guidance to the team in the delivery of operational technology activities across Council.

Deliver a range of complex projects including but not limited to pothole detection system, smart lighting at the Petrie Mill, and the design of a regional network (wired and wireless) to support Council operations.

Manage relationships with key stakeholders to optimise technology outcomes, ensuring effective contract administration of external vendors and a continued collaborative approach to engaging with stakeholders.

Lead the integration of Council's Smart City architecture with other operational technology systems such as building management systems, flood monitoring and other environmental monitoring systems.

Lead the collaboration with the business intelligence team to ensure data being collected and stored from operational technology systems can be leveraged to provide decision support across Council.

Work towards simplifying technology architecture of Council systems and interconnectivities, developing the architecture and framework for Council's Smart City Platform.

Work Experiences and Skills – essential

Demonstrated extensive experience in a similar technology project management and leadership role.

Highly developed consultancy and negotiation skills, with a strong focus on partnering with stakeholders to provide agreed business and technology outcomes.

Demonstrated experience in implementing IT and local government solutions into a business environment, managing change, project management methodologies and the realisation of business benefits.

Well-developed people and relationship skills with demonstrated ability to work in a team environment communicating and motivating effectively at all levels of the organisation, contributing to a positive work environment with a strong focus on provision of quality customer service.

Academic, Trade Qualifications and other Licences – essential

Degree in information technology, project management, or other relevant field.

Current C class driver's licence.

Recordkeeping

In accordance with Council's recordkeeping guideline, ensure that full and accurate records are made of all business transactions conducted on behalf of Council and that these records are appropriately kept and stored in the appropriate corporate information management systems.

Health, Safety and Environment

Ensure your safety and that of your work colleagues at work whilst complying with Council's workplace health and safety policies, procedures and practices. At no time are you to perform work duties in an unsafe manner. You must always ensure all risks associated with your work tasks are identified and control actions are implemented before work commences.

Work Location

You may be required to perform your role from any work location within the region.

Diversity Undertaking

You may be required to perform duties outside the specific responsibilities within the limits of your skill, competence and training.

Organisational Expectations

