

Shareholder Communications Policy

Rubicor Group Limited

RUBICOR GROUP LIMITED SHAREHOLDER COMMUNICATIONS POLICY

1. OVERVIEW

1.1 Purpose

The purpose of this Shareholder Communications Policy (Policy) is to:

- promote effective communications with shareholders of Rubicor Group Limited (Company);
- ensure all information relevant to their shareholding is disseminated to shareholders; and
- encourage effective participation by shareholders at the Company General Meetings.

1.2 Scope

This Policy endorses the Australian Securities Exchange (ASX) Corporate Governance Council's *Corporate Governance Principles and Recommendations (ASX Principles)*.

1.3 Maintaining Shareholder Communications

The Company will ensure that:

- materials detailed in this Policy are available on the Company website (www.rubicorgroup.com.au) within a reasonable timeframe;
- shareholder communications are distributed to shareholders in accordance with the *Corporations Act* and ASX Listing Rules (Listing Rules); and
- this Policy is updated and maintained as required.

1.4 Methods of Communication

The following methods of communication will be available to shareholders:

- telephone;
- mail;
- email;
- facsimile;
- via the ASX website (<http://www.asx.com.au>) (the code for ASX purposes is RUB);
- via Link Market Services Limited (Share Registry); and
- via the Company website (under "Investors").

Contact details for the Share Registry are detailed in paragraph 3.2.

2 ASX ANNOUNCEMENTS

2.1 Outline

The Company makes announcements to the ASX in accordance with the Listing Rules.

2.2 Availability

All announcements made to the ASX are available to shareholders:

- under the “Investors” section of the Company website under “ASX Announcements”);
- under the Company Announcements section of the ASX website; or
- by email notification (when shareholders provide their email address to the Company via the website and elect to be notified of all the Company announcements).

3 THE SHARE REGISTRY

3.1 General

For all share related enquiries, shareholders should contact the Share Registry.

3.2 Contact Details

Link Market Services Limited
Level 12, 680 George Street
Sydney NSW 2000

or

Link Market Services Limited
Locked Bag A14
Sydney South NSW 1235

Telephone:	+61 1800 817 266
Facsimile:	+61 2 9287 0303
Email:	registrars@linkmarketservices.com.au
Website:	http://www.linkmarketservices.com.au

4 SHAREHOLDER DETAILS

If shareholders wish to amend any of their details on the Company’s Share Register, they will need to complete the appropriate form and send it back to the Share Registry. Alternatively, shareholders can amend their details electronically via the Share Registry’s website at www.linkmarketservices.com.au.

5 ANNUAL GENERAL MEETINGS

5.1 General

The Company holds its Annual General Meeting in accordance with the requirements of the *Corporations Act*.

5.2 Date and Location of General Meeting

The date, time and location of the Annual General Meeting will be detailed:

- in the Notice of Annual General Meeting; and
- under the “Investors” section of the Company website (under “ASX Announcements”).

Alternatively, shareholders can contact the Share Registry directly to obtain this information.

5.3 Notice of Meeting

The Notice of Meeting will be distributed to all shareholders prior to the Annual General Meeting pursuant to the timeframe set by the *Corporations Act*.

5.4 Proxy Form

A proxy form allowing shareholders to appoint a proxy in the event they cannot attend the Annual General Meeting will accompany the Notice of Meeting distributed to all shareholders.

5.5 Questions From Shareholders

At the Annual General Meeting, shareholders can ask questions about or comment on the management of the Company and/or on the conduct of the audit and preparation and content of the auditor’s report.

5.6 Chairman’s Address

Any addresses from the Chairman and the Chief Executive Officer will be announced to the ASX prior to the commencement of the Annual General Meeting in accordance with the Listing Rules. They will be available to shareholders in the same manner as other ASX Announcements (see paragraph 2.2).

5.7 Meeting Results

Results of all Annual General Meetings will be announced to the ASX at the conclusion of the General Meeting in accordance with the Listing Rules. They will be available to shareholders in the same manner as other ASX Announcements (see paragraph 2.2).

6 HALF-YEAR & FULL-YEAR RESULTS

6.1 Timing

The financial results for the half-year ended 31 December are normally reported in February each year. The financial results for the full-year ended 30 June are normally reported in August each year.

6.2 Availability

As the Company’s Half-Year and Full-Year Results are announced to the ASX pursuant to the Listing Rules, they will be available to shareholders in the same manner as other ASX Announcements (see paragraph 2.2).

7 ANNUAL REPORT

7.1 Timing

The Annual Report contains key financial information about the Company, as well as important operating and corporate information.

Unless the Share Registry has been notified otherwise, shareholders will receive notification that the Annual Report is available on the Company website within the timeframe set by the *Corporations Act*.

If the Share Registry has received specific notification, particular shareholders will be sent an Annual Report (at the address recorded on the Company Share Register).

7.2 Availability

Shareholders can elect not to receive an Annual Report or elect to be notified by email when the Annual Report is available on the Company website. For either of these to occur, a shareholder must complete an Annual Report Election Form, available from the Share Registry. The Annual Report for the current year and previous years is available under the "Investor Information" section of the Company website (under "Reports").

8 CORPORATE GOVERNANCE

In accordance with Recommendation 6.1 of the *ASX Principles*, the Company has a "Corporate Governance" page on its website under "Investors" to provide information to shareholders about its corporate governance practices.

9 MEDIA RELEASES

Media releases may be released to the market via the ASX in accordance with the Listing Rules.

10 INFORMATION TO BENEFICIAL OWNERS

Beneficial owners of the Company are encouraged to contact the Company Share Registry to arrange the direct receipt of shareholder materials.